


CABINET FORWARD WORK PLAN

1 APRIL 2022 TO 31 JULY 2022

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Richard Clewer	Leader of the Council and Cabinet Member responsible for MCI, Economic Development, Heritage, Arts, Tourism and Health & Wellbeing Interim Cabinet Member responsible for Finance & Procurement, Commissioning and Commercialisation
Cllr Laura Mayes	Deputy Leader of the Council and Cabinet Member responsible for Children’s Services, Education and Skills
Cllr Ian Blair-Pilling	Cabinet Member responsible for Public Health, Public Protection, Leisure, Libraries, FM and Operational Assets
Cllr Nick Botterill	Cabinet Member responsible for Development Management, Strategic Planning and Climate Change
Cllr Ashley O’Neill	Cabinet Member responsible for Governance, IT, Broadband and Digital, Licensing, Staffing, Communities and Area Boards
Cllr Mark McClelland	Cabinet Member responsible for Transport, Waste, Street Scene and Flooding
Cllr Jane Davies	Cabinet Member responsible for Adult Social Care, SEND and Transition, Inclusion
Cllr Phil Alford	Cabinet Member responsible for Housing, Strategic Assets, Asset Transfer

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
April 2022						
26 Apr 2022 Home Care (Adults) Recommissioning	Key Decision This report sets out a proposed approach to recommissioning homecare provision within Wiltshire. The current contract arrangements for homecare (Help to Live at Home (HTLAH) Alliance) end on 31 October 2022.	Consultation is underway with internal and external partners and the home care market in the development of new service models. Engagement with the public will be completed through user group organisations.		Cllr Jane Davies jane.davies@wiltshire.gov.uk	Deborah Elliott, Jessica Mitchell deborah.elliott@wiltshire.gov.uk , jessica.mitchell@wiltshire.gov.uk Helen Jones (Director - Joint Commissioning)	Open
26 Apr 2022 Procurement of Wiltshire Domestic Abuse Support Services	Key Decision Current domestic abuse services expire March 2023; cabinet decision is required to enable the next steps to future procurement	Key discussions with CLT, Cabinet Member for Public Health, Directors for Public Health, Children's Services and Wholelife Pathway/DASS		Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk	Hayley Mortimer hayley.mortimer@wiltshire.gov.uk Kate Blackburn (Director - Public Health)	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>26 Apr 2022 Substance Misuse Recommissioning Report</p>	<p>Key Decision This paper outlines the current commissioning options available to Wiltshire Council, the lead commissioner of both young people and adult's substance misuse services, which are managed by Public Health and currently commissioned separately.</p>	<p>Key stakeholders including cabinet members, professionals and service users impacted by substance misuse will be consulted as part of the recommissioning process.</p>		<p>Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk</p>	<p>Kelly Fry kelly.fry@wiltshire.gov.uk Tel: 01225 776773</p> <p>Kate Blackburn (Director - Public Health)</p>	<p>Open</p>
<p>26 Apr 2022 Allocation of Community Infrastructure Levy Strategic Fund</p>	<p>Key Decision To consider the allocation of funding from the Council's Community Infrastructure Levy Strategic Fund to priority infrastructure projects.</p>	<p>N/A</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Georgina Clampitt-Dix georgina.clampitt-dix@wiltshire.gov.uk Tel: 01225 713472</p> <p>Parvis Khansari</p>	<p>Open</p>
<p>26 Apr 2022 Proposed change from CATG's to LHFIG's</p>	<p>Non-Key Increasing the remit of the Community Area Transport Groups (CATG's) with additional funding and the renaming of the groups to Local Highway & Footway Improvement Groups (LHFIG's)</p>	<p>None</p>		<p>Cllr Dr Mark McClelland mark.mcclelland@wiltshire.gov.uk</p>	<p>Peter Binley peter.binley@wiltshire.gov.uk Tel: 01225 713412</p> <p>Parvis Khansari</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>26 Apr 2022 PHNS Future Delivery Model</p>	<p>Key Decision A report to enable the Cabinet to decide on the future delivery model for Wiltshire Public Health Nursing Services</p>	<p>A comprehensive stakeholder review took place to inform this report.</p>		<p>Cllr Ian Blair-Pilling, Cllr Laura Mayes ian.blair-pilling@wiltshire.gov.uk, laura.mayes@wiltshire.gov.uk</p>	<p>Sally Johnson sally.johnson@wiltshire.gov.uk Helen Jones (Director - Joint Commissioning), Kate Blackburn (Director - Public Health)</p>	<p>Part exempt</p>
<p>26 Apr 2022 Integrated Urgent Care (IUC) Contract Extension</p>	<p>Key Decision To provide main considerations and seek approval to extend the IUC contract and aligned services under the single contract across the Bath and North East Somerset, Swindon and Wiltshire Sustainability and Transformation Plan</p>	<p>Wiltshire Locality Commissioning Group (formerly JCB) will be consulted on the proposals at their meeting on the 27th November</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Melanie Nicolaou, Kai Muxlow Helen Jones (Director - Joint Commissioning)</p>	<p>Part exempt</p>
<p>May 2022</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>10 May 2022 The Prevent Duty and Channel Programme</p>	<p>Key Decision The purpose of this report is to seek Cabinet approval for the local authority function of Channel to be included within Wiltshire Council's constitution as required in the annual Home Office Channel Assurance Statement.</p>	<p>The cabinet member for Public Health has been consulted, alongside Legal and Democratic Services Colleagues.</p>		<p>Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk</p>	<p>Kelly Fry kelly.fry@wiltshire.gov.uk Tel: 01225 776773</p> <p>Kate Blackburn (Director - Public Health)</p>	<p>Open</p>
<p>10 May 2022 Capital Strategy for Early Years Provision</p>	<p>Non-Key The LA has a statutory duty to provide sufficient childcare and a policy is required to agree how to replace 23 temporary units that house early years provision.</p>	<p>Early years providers Consult with providers who occupy the buildings</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Lucy-Anne Bryant lucy-anne.bryant@wiltshire.gov.uk</p> <p>Helen Jones (Director - Joint Commissioning)</p>	<p>Open</p>
<p>10 May 2022 Future High Street Fund - Trowbridge Town Hall Refurbishment and Asset Transfer</p>	<p>Non-Key An update of progress and outcomes for the refurbishment of Trowbridge Town Hall and to seek confirmation of end user and basis of asset transfer.</p>	<p>Councillors, partners, stakeholders and the public have been involved in the consultation process. A full consultation exercise has been undertaken on the wider FHSF process in Trowbridge, which has helped to inform the outcomes at the Town Hall.</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Robert Scott Robert.Scott@wiltshire.gov.uk</p> <p>Parvis Khansari</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
June 2022						
July 2022						
12 Jul 2022 Future Chippenham	Key Decision Cabinet will be asked to consider the revised grant determination agreement with Homes England, heads of terms with landowners and procurement criteria of a joint venture partner	Councillors , land owners and soft market testing with potential JV partners. In writing and meetings		Cllr Richard Clewer richard.clewer@wiltshire.gov.uk	Simon Hendey simon.hendey@wiltshire.gov.uk Simon Hendey (Director - Housing and Commercial)	Part exempt
